



SICIP-BTMA Program
Unique Trade Center (Level-8), 8, Panthpath, Karwan Bazar, Dhaka-1215

Ref No: SICIP-BTMA/Circular/2026/09/25/14

Date: 25.09.2026

Recruitment Notice

Program Name	:	Skills for Industry Competitiveness and Innovation Program (SICIP)
Agency	:	Bangladesh Textile Mills Association (BTMA)
Scheme Name	:	Expansion of skills for Employment and Socially Inclusive Training for Priority and Emerging Sectors.
Information for Applicant		
Position	No	Minimum Qualification and Experience
Job Location		Dhaka (with frequent field/ industry visit)
Program Implementation Unit (PIU) for SICIP-BTMA Program		
Asst. Coordinator (Training, Assessment and Monitoring)	01	- Masters in any Subject /Bachelor of Science in Engineering (Textile Engineering preferred) with 6+ years of experience in textile sector at relevant field. - Working experience in skills development/training project will be an added advantage.
Asst. Coordinator (Finance, Admin & Logistics)	01	- Masters/Bachelor in any Subject (BBA/BBS in Accounting/ Finance/ Business Studies preferred) with 6+ years of experience in related field - Working experience in skills development project will be an added advantage.
Asst. Coordinator (Job Placement & Database)	01	- Masters in any subject/ BSC in Engineering (Textile Engineering preferred) with 6+ years of experience in related field. - Working experience in skills development project will be an added advantage
Data Entry Operator	01	- Bachelor in any subject with minimum 3 years of experience in relevant field or, Diploma in any subject with minimum 5 years of experience in relevant field - Computer literacy is a must requirement. - Working experience in skills development project will be an added advantage.
Office Attendant	01	- Higher Secondary School Certificate (H.S.C) with minimum 3 years' relevant experience. - Working experience in skills development project will be an added advantage.
Cleaner	01	- Minimum 3 years of working experience in relevant field is preferable. - Members of 'Harijon community' will have a priority in selection.
Application Closing Date and Time	:	Application shall be submitted to the office of the Chief Coordinator before 4.00 pm on 08 October 2026 in sealed envelope clearly marked "Application for the Selection of [Name of Position]." Contact address with email and mobile number of the applicant should be written on the left side of the A4 Size Envelope. Necessary documents in Support of educational qualification, experience and skills have to be submitted.
Name and Designation of Official Inviting Recruitment	:	Brig. Gen. Mamun Ur Rashid, ndc, afwc, psc (Retd.) Chief Coordinator SICIP BTMA- Program
Address of official Inviting: Recruitment	:	SICIP-BTMA (PIU), Unique Trade Center (Level-8), 8, Panthpath, Karwan Bazar, Dhaka-1215 , Bangladesh
The recruitment entity reserves all the right to accept or reject any or all the Applications without assigning any reason whatsoever.		