



BPI-SICIP Program
Bangladesh Petroleum Institute (BPI)
Energy & Mineral Resources Division
Sector-8, Plot-5A, Uttara Model Town, Dhaka-1230
Tel: 41090035, Fax: 8933336
Email: bpi.sicip.program@gmail.com Web: bpi.gov.bd



Ref. No.: 28.04.0000.011.04.11.005.26-135

Date: 09 July 2026

TRAINER RECRUITMENT NOTICE

The Bangladesh Petroleum Institute (BPI), under the Program Implementation Unit (PIU) of the BPI-SICIP Program, invites applications from qualified Bangladeshi nationals for engagement of contractual **Lead Trainers, Associate Trainers and Assistant Trainers** for delivering competency-based training under the **Skills for Industry Competitiveness and Innovation Program (SICIP)** in accordance with the approved **Business Plan (BP)** and SICIP Program Guidelines. The engagement of trainers shall be made on an as-needed basis for one or more Training Institute (TIs) under the BPI-SICIP Program.

1. General Information

Particular	Description
Ministry/Division	Energy & Mineral Resources Division
Implementing Agency	Bangladesh Petroleum Institute (BPI)
Program	Program Implementation Unit (PIU), BPI-SICIP Program
Scheme	Expansion of Skills for Employment and Socially Inclusive Training for Priority and Emerging Sectors

2. Trades and Required Positions (Per Training Institute)

Trade	Required Position(s)
Electrical Works in Energy Sector	01 Lead Trainer & 01 Assistant Trainer
Advanced Pipe Fitting for Gas and Onshore Rigs	01 Lead Trainer & 01 Associate Trainer
Gas Pipe Welding in Energy Sector	01 Lead Trainer & 01 Associate Trainer
Crane Operation	01 Lead Trainer & 01 Assistant Trainer

3. Minimum Qualification and Experience

Applicants shall satisfy **any one** of the following requirements:

A. Bachelor's Degree

Bachelor of Science (B.Sc.) in Civil, Electrical, or Mechanical Engineering from a recognized university with at least **05 (five) years' relevant professional experience** in the energy sector.

OR

B. Diploma

Diploma in Civil, Electrical, or Mechanical Engineering from a recognized institution with at least **07 (seven) years' experience** either:

- as an instructor in a recognized skills training institute; or
- in relevant industrial employment in the energy sector.

OR

C. Crane Operation

For the **Crane Operation** trade only, the educational qualification may be relaxed. However, the candidate must possess at least **10 (ten) years' continuous hands-on experience in crane operation**.

Preference shall be given to candidates having experience in competency-based training, industrial practice and trainer development.



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4. Application Procedure

Applications must be submitted in **both hard copy and soft copy (electronic form)**.

A. Hard Copy

Applicants shall submit:

- Updated and signed Curriculum Vitae (CV);
- Self-attested copies of educational certificates and transcripts;
- Experience certificates;
- National Identity Card (NID);
- Two recent passport-size photographs.

The documents shall be enclosed in a sealed envelope superscribed:

APPLICATION FOR THE POST OF _____
and addressed to:

Dr. Mohammad Abul Hasan
Chief Coordinator
PIU, BPI-SICIP Program
Bangladesh Petroleum Institute (BPI)
Plot-5A, Sector-8
Uttara Model Town
Dhaka-1230
Mobile: 01704740328

The applicant's **name, postal address, mobile number and email address** shall be clearly written on the left side of the envelope.

B. Soft Copy (electronic form)

A scanned copy of the complete application together with all supporting documents shall also be submitted by email to: **bpi.sicip.program@gmail.com**

5. Application Submission Schedule

Applications will be received in the following phases:

Submission Phase	Closing Date
First Submission	26 July 2026 (Sunday)
Second Submission	26 August 2026 (Wednesday)
Third Submission	26 September 2026 (Saturday)
The authority reserves the right to extend any submission deadline, if necessary.	

6. Selection Procedure

Shortlisted applicants shall be required to appear in one or more of the following stages, as applicable:

- Written Examination;
- Practical Test;
- Viva-Voce Interview.

Only shortlisted candidates shall be invited to participate in the recruitment process.

7. Job Location

Successful candidates may be engaged at any Training Institute (TI) under the **BPI-SICIP Program** anywhere in Bangladesh, as determined by the competent authority.



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8. General Conditions

1. Applicants may apply for more than one position. However, a separate application with complete supporting documents shall be submitted for each position.
2. Original certificates, transcripts and testimonials must be produced whenever required by the Recruitment Committee.
3. Submission of false information, forged documents or suppression of material facts shall result in cancellation of candidature at any stage without prior notice.
4. Selection and engagement of trainers shall be made strictly in accordance with the approved **Business Plan (BP)**, SICIP Program Guidelines and decisions of the competent authority.
5. The selected trainer panels may be utilized for future engagements, as required, subject to the approval of the competent authority and the provisions of the approved Business Plan (BP) and SICIP Program Guidelines.

9. Right of the Authority

The authority reserves the right to accept or reject any application and to modify, suspend, cancel or partially implement the recruitment process at any stage without assigning any reason whatsoever.

 09.07.2026

(Md. Rais Uddin Bhuiyan Shaheen)

Director (Administration & Training)

Bangladesh Petroleum Institute (BPI)

Chairperson

Trainer Recruitment Committee

BPI-SICIP Program