

Government of the People's Republic of Bangladesh
Finance Division, Ministry of Finance
Skills for Industry Competitiveness and Innovation Program (SICIP)
Probashi Kallyan Bhaban (15th Floor)
71-72 Eskaton Garden, Ramna, Dhaka-1000.
www.sicip.gov.bd

No. FD/SICIP/BKMEA/161/2025/411

Date: 18 February 2025

Recruitment Notice

Ministry/Division	:	Ministry of Finance
Agency	:	Finance Division
Program Name	:	Skills for Industry Competitiveness and Innovation Program (SICIP)
Scheme Name	:	Expansion of Skills for Employment and Socially Inclusive Training for Priority and Emerging Sectors.
INFORMATION FOR APPLICANT		
Position	No.	Minimum Qualification and Experience
Program Implementation Unit (PIU) for SICIP-BKMEA		
Chief Coordinator	1	<ul style="list-style-type: none">• Masters in any discipline or Bachelor of Science in Engineering.• At least 15 years' working experience in relevant field.• Experience in skills development fields will be preferred.• Working experience as the head of the training institute/project implementation unit of any project will be an added advantage.• Strong communication, interpersonal and computer skills.
Coordinator (Training, Assessment and Monitoring)	1	<ul style="list-style-type: none">• Masters in any discipline or Bachelor of Science in Engineering.• At least 10 years' working experience in relevant field.• Experience in skills development fields will be preferred.• Strong communication, interpersonal and computer skills.
Coordinator (Finance & Procurement)	1	<ul style="list-style-type: none">• Masters in accounting/finance or MBA majoring in Finance or Accounting.• At least 10 years' working experience in relevant field.• Experience in skills development fields will be preferred.• Strong communication, interpersonal and computer skills.
Coordinator (Job placement & Database)	1	<ul style="list-style-type: none">• Masters in any discipline or Bachelor of Science in Engineering.• At least 10 years' working experience in relevant field.• Experience in skills development fields will be preferred.• Strong communication, interpersonal and computer skills.
Program Implementation Unit (PIU) for SICIP-BASIS		
Coordinator (Job placement & Database)	1	<ul style="list-style-type: none">• Masters in any discipline or Bachelor of Science in Engineering.• At least 10 years' working experience in relevant field.• Experience in skills development fields will be preferred.• Strong communication, interpersonal and computer skills.
Application Closing Date and Time	:	Applications shall be submitted to the office of the Executive Program Director on or before 4.00 pm by 06 March 2025 in sealed envelope clearly marked " Application for the Selection of [Name of Position] & Name of PIU " Contact address with email and mobile number of the applicant should be written on the left side of the A4 Size Envelope . Necessary documents in support of educational qualifications, experiences and skills have to be submitted.
Name & Designation of Official Inviting Recruitment	:	Mohammed Walid Hossain Executive Program Director
Address of official Inviting Recruitment	:	Probashi Kallyan Bhaban (15 th Floor), 71-72 Eskaton Garden, Ramna, Dhaka-1000.
Contact details of official Inviting Recruitment	:	Phone: +880255138753~5 Ext: 100 E-mail: epd.sicip@gmail.com
The recruitment entity reserves all the right to accept or reject any or all the Application without assigning any reasons whatsoever.		

Mohammad Walid Hossain
Executive Program Director
Skills for Industry Competitiveness and Innovation Program (SICIP)
Finance Division, Ministry of Finance
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