



**SICIP-BGMEA program**  
**BGMEA Complex, House # 7/7A, Sector # 17**  
**Block # H-1, Uttara, Dhaka - 1230, Bangladesh.**  
**Web: www.bgmea.com.bd & www.sicip.gov.bd**

Ref No: SICIP/BGMEA/PIU/TSC/2025/2nd

Date: 28.09.2025

**Recruitment Notice**

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| <b>Program Name</b>  | :   | Skills for Industry Competitiveness and Innovation Program (SICIP)   |
| <b>Agency</b>  | :   | Bangladesh Garment Manufacturers & Exporters Association (BGMEA)   |
| <b>Scheme Name</b>   | :   | Expansion of Skills for Employment and Socially Inclusive Training for Priority and Emerging Sectors.  |
| <b>INFORMATION FOR APPLICANT</b>   |   |  |
| <b>Name of the Position</b>  | <b>Name of the Course</b>   | <b>Minimum Qualification &amp; Experience</b>  |
| Lead Trainer   | <b>Basic Level Skills Course:</b>   | <ul style="list-style-type: none"><li>The minimum educational qualification will be a Diploma/HSC with 3 years of relevant industry experience.</li></ul>  |
| Assistant Trainer  | Advanced Sewing Machine Operation (Multi Skill)   |  |
| Assistant Trainer  | <b>Mid-Level Skills Course:</b><br>1. Business Development & Merchandising<br>2. Social Compliance & Environmental Management | <ul style="list-style-type: none"><li>The minimum qualification will be a Master's Degree in a relevant subject with 5 years of relevant industry experience/Bachelor's Degree in a relevant subject with 7 years of relevant industry experience.</li></ul>   |
| Application Instruction and Closing Date & Time  | :   | The application shall be submitted to the <b>office of the Chief Coordinator before 5.00 pm on 05 October, 2025</b> in a sealed envelope clearly marked " <b>Application for the Selection of [Name of Position &amp; Name of the Course].</b> " Contact address with email and mobile number of the applicant should be written on left side of the <b>A4 Size Envelope</b> . Necessary documents in support of educational qualification, experience and skills certificates, one recent passport-size photograph, copy of national ID card, and other related documents have to be submitted. |
| Name & Designation of Official Inviting Recruitment  | :   | Munir Chowdhury<br>Chief Coordinator<br>SICIP-BGMEA program  |
| Address of Official Inviting Recruitment   | :   | BGMEA Complex, House # 7/7A, Sector # 17<br>Block # H-1, Uttara, Dhaka - 1230, Bangladesh.   |
| The Recruitment entity reserves all the right to accept or reject any or all the Applications without assigning any reason whatsoever. |   |  |