

Government of the People's Republic of Bangladesh
Finance Division, Ministry of Finance
Skills for Industry Competitiveness and Innovation Program (SICIP)
Probashi Kallyan Bhaban (15th Floor)
71-72 Eskaton Garden, Ramna, Dhaka-1000
www.sicip.gov.bd


No: FD/SICIP/Leave related/03/2024-176

Date: 05 May 2024

Travel Order

The undersigned is directed to issue the travel order for Mr. Mohammad Zakir Hossain, Audit Specialist, Skills for Industry Competitiveness and Innovation Program (SICIP) under Finance Division, Ministry of Finance of Bangladesh to visit Saudi Arabia to perform Holy Hajj. His duration of stay in Saudi Arabia will be from 26 May 2024 to 25 June 2024 or one month from the starting day of journey. His Spouse- Salma Jahan will accompany him during the visit.

02. The terms and conditions of the visit are as follows:
- He will draw his usual pay and allowances in local currency as per his signed contract;
 - All expenses regarding this visit will be borne by himself; and
 - He will not be allowed to stay abroad more than the approved period.
03. This order is issued with the approval of the appropriate authority.


05/05/2024

(Dr. Md. Matiur Rahman)
Assistant Executive Program Director
(Deputy Secretary)
Phone: +8802 55138753-5
E-mail: matiur.seip@gmail.com

Copy for information and necessary action to (not in order of seniority):

- Secretary, Finance Division, Ministry of Finance
- National Program Director, SICIP Program, Finance Division, Ministry of Finance
- Executive Program Director, SICIP Program, Finance Division, Ministry of Finance
- Deputy Executive Program Director (Public/ Private-1/ Private-2/ FM), SICIP Program, Finance Division, Ministry of Finance
- Director General, Immigration and Passports, Agargaon, Dhaka
- Director General (Consular), Ministry of Foreign Affairs, Dhaka
- General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Motijheel, Dhaka
- Mr. Mohammad Zakir Hossain, Audit Specialist, SICIP Program, Finance Division, Ministry of Finance
- Director, Hazrat Shahjalal International Airport, Dhaka
- PS to Senior Secretary, Secretary's Office, Ministry of Public Administration
- Chief Accounts Officer, Ministry of Public Administration, Dhaka
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka
- IT & Database Specialist, SICIP Program, Finance Division, Ministry of Finance (with a request to upload the order in SICIP website)
- Office Copy