

Government of the Peoples' Republic of Bangladesh
Finance Division, Ministry of Finance
Skills for Industry Competitiveness and Innovation Program (SICIP)
Probashi Kallyan Bhaban (Level-16), 71-72 Old Elephant Road
Eskaton Garden, Ramna, Dhaka-1000.
www.sicip.gov.bd

Memo No :FD/SICIP/AEOSIB/80/2024/৬৪২

Date: 21 November 2024

Office Order

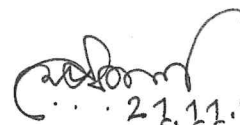
A Project Standing Committee (PSC) comprising the following members is, hereby, formed to review and evaluate the skills development training program to be implemented by Association of Export Oriented Shipbuilding Industries of Bangladesh (AEOSIB) under Skills for Industry Competitiveness and Innovation Program (SICIP), Finance Division, Ministry of Finance and guide the Project Implementation Unit (PIU) of AEOSIB-SICIP:

S.L.	Name and Designation	Position
1.	Engr. Md. Golam Sarwar , General Secretary, AEOSIB	Chairperson
2.	Mr. Mohabbat Ali Chowdhury, Member, AEOSIB	Member
3.	Mr. AKM Alauddin, Member, AEOSIB	Member
4.	Mr. Mohammad Afzal Hossain, AEPD, SICIP	Member
5.	Chief Coordinator, AEOSIB-SICIP	Member Secretary

02. The Committee will meet at every two months to review the status of enrollment, training delivery, assessment, certification, monitoring, compliance actions, and other related matters. Member-secretary will send the meeting-minutes to Skills Development Coordination and Monitoring Unit (SDCMU), SICIP within 7 days of the meeting date. Specific Terms of Reference (TOR) of the PSC are to -

1. Recruitment of program staff (except Chief Coordinator and 03 Coordinators), trainers and support staff with the approval from SDCMU;
2. Approve annual work plan and budget for each training institute in line with the Contract and Business Plan signed with SDCMU as well as MoU signed with respective TIs/TCs;
3. Oversee training program implementation and monitor the progress and ensure quality of training delivery, job-placement and also accuracy of training and job placement data entered into TMS;
4. Review spending status of TIs/TCs periodically and provide suggestions for improvement;
5. Review disbursement status of training fund to TIs and if necessary, provide guidance to the TIs to help ensure quality of training delivery;

03. The order is issued as per section 18 of the schedule-1 attached to the Partnership Contract and Business Plan signed between SDCMU and AEOSIB on 24th September 2024 and with the approval of the competent authority.


21.11.2024

Bhuiyan Mohammed Rezaur Rahman Siddique
(Deputy Secretary)
Assistant Executive Program Director (PM-5)
Phone: 55138753-5
email: reza@sicip.gov.bd

Distribution (Not Based on Seniority):

1. Engr. Md. Golam Sarwar, General Secretary, AEOSIB, Sanmar Park View, Apartment RL(FL:A9), 23/25 Zakir Hossain Road, South Khulsi, Chattogram,-4225;
2. Mr. Mohabbat Ali Chowdhury, Member, AEOSIB, Sanmar Park View, Apartment RL(FL:A9), 23/25 Zakir Hossain Road, South Khulsi, Chattogram,-4225;
3. Mr. AKM Alauddin, Member, AEOSIB, Sanmar Park View, Apartment RL (FL:A9), 23/25 Zakir Hossain Road, South Khulsi, Chattogram,-4225;
4. Mr. Mohammad Afzal Hossain, AEPD, SICIP, Probashi, Kallan Bhaban, Eskaton, Dhaka-1000;
5. Chief Coordinator, AEOSIB-SICIP Program, Sanmar Park View, Apartment RL(FL:A9), 23/25 Zakir Hossain Road, South Khulsi, Chattogram,-4225.

Copy for kind Information:

1. Deputy Executive Program Director (Program management-2/Fund Management), SICIP, Finance Division, M/O Finance;
2. PO to Executive Program Director of SEIP, Finance Division, M/O of Finance- For kind information of the Executive Project Director;
3. IT & Database Specialist – With a request to upload on the SEIP Website;
4. Office Copy.