

Government of the People's Republic of Bangladesh
Finance Division, Ministry of Finance
Skills for Industry Competitiveness and Innovation Program (SICIP)
Probashi Kallyan Bhaban (15th Floor)
71-72 Eskaton Garden, Ramna, Dhaka-1000
www.sicip.gov.bd

No: FD/SICIP/Leave related/03/2024/635

Date: 16 March 2025

Travel Order

The undersigned is directed to issue the travel order in favor of **Syeda Amina Fahmeen**, Deputy Executive Program Director (DEPD), Skills for Industry Competitiveness and Innovation Program (SICIP) under Finance Division, Ministry of Finance of Bangladesh to visit United States of America and Canada. Her duration of stay will be from 26 March 2025 to 15 April 2025.

02. The terms and conditions of the visit are as follows:
- She will draw her usual pay and allowances in local currency as per signed contract;
 - All expenses regarding this visit will be borne by the incumbent herself;
 - She will not be allowed to stay abroad more than the approved period; and
 - The travel order issued on 24.02.2025 & memo no: 1107 is however canceled.
03. This order is issued with the approval of the appropriate authority.


16.03.2025
(Noor Uddin Al Faruk)
(Deputy Secretary)

Assistant Executive Program Director
Phone: +8802 55138753-5
E-mail: faruk@sicip.gov.bd

Copy for information and necessary action to (not in order of seniority):

- Executive Program Director, SICIP, Finance Division, Ministry of Finance.
- Deputy Executive Program Director (All), SICIP, Finance Division, Ministry of Finance.
- Syeda Amina Fahmeen, DEPD, SICIP, Finance Division, Ministry of Finance.
- Director General, Immigration and Passports, Agargaon, Dhaka.
- Director General (Consular), Ministry of Foreign Affairs, Dhaka.
- Executive Director, Hazrat Shahjalal International Airport, Dhaka.
- General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Motijheel, Dhaka
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- IT & Database Specialist, SICIP, Finance Division, Ministry of Finance
- Accounts Officer, SICIP, Finance Division, Ministry of Finance.
(with a request to upload the order in SICIP website).
- Office Copy.