

[Replaced by the same number and date]

Government of the People's Republic of Bangladesh
Finance Division, Ministry of Finance

Skills for Industry Competitiveness and Innovation Program (SICIP)

Probashi Kallyan Bhaban (15th & 16th Floor)
71-72 Eskaton Garden, Ramna, Dhaka-1000, Bangladesh
www.sicip.gov.bd

No: FD/SICIP/OFT/77/2024-2853

Date: 20 November 2025

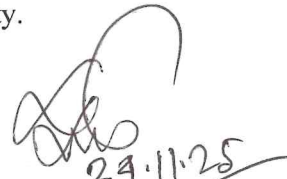
Travel Order

The undersigned is directed to issue travel order for **Mr. Myenul Hasan**, Deputy Executive Program Director (Joint Secretary) and **Ms. Syeda Amina Fahmeen**, Deputy Executive Program Director (Joint Secretary) of Skills for Industry Competitiveness and Innovation Program (SICIP) under Finance Division, Ministry of Finance of Bangladesh to visit Philippines to attend the '11th International Education and Skills Forum' from **02-05 December 2025**.

02. Terms and Conditions:

- a. While on visit they will be treated as on duty;
- a. They will draw their usual pay and allowances in local currency as per signed contract;
- b. All expenses related to attend the program will be borne by Asian Development Bank (ADB); and
- c. They will not be allowed to stay abroad more than the approved period (excluding the travel and transit period).

03. This order is issued with the approval of the appropriate authority.



(Mahmuda Akhter)
(Deputy Secretary)

Assistant Executive Program Director
Phone: +8802 55138753-5
E-mail: mahmuda@sicip.gov.bd

Copy for information and necessary action to (not in order of seniority):

1. Secretary, Finance Division and NPD, SICIP, Finance Division, Ministry of Finance
2. Mr. Myenul Hasan, Deputy Executive Program Director (Joint Secretary), SICIP, Finance Division, Ministry of Finance
3. Ms. Syeda Amina Fahmeen, Deputy Executive Program Director (Joint Secretary), SICIP, Finance Division, Ministry of Finance
4. Deputy Executive Program Director (PM-1), SICIP, Finance Division, Ministry of Finance
5. Director General, Immigration and Passports, Agargoan, Dhaka
6. Director General (Consular), Ministry of Foreign Affairs, Dhaka
7. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Motijheel, Dhaka
8. Director, Hazrat Shahjalal International Airport, Dhaka
9. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka
10. IT Support Executive, SICIP, Finance Division, Ministry of Finance (with a request to upload the order in SICIP website)
11. P.O to Executive Program Director, SICIP, Finance Division, Ministry of Finance
12. Office Copy